A meeting of the Town Council of the Town of Williamsport was held at 6:00 p.m. on Thursday, December 3, 2020 at the Warren County Learning Center with the following officers present – Mike Hutchison, Council President and Council Members Traci Latoz and Jim Lanham. Also present were Bill Lucas, Clerk-Treasurer, and Town Attorney Ingrid Barce, Amy Cushman, Randy Wurtsbaugh, Ted Latoz, Mark Hutson, Wade Armes, Kevin Strickler, Dave Banta, Will Holycross, Michelle Stucky, Miles Stucky, Brian Jordan, and Sharon Hutchison.

Mike Hutchison called the meeting to order at 6:02 p.m.

Mike Hutchison asked if any changes were needed for the agenda. No changes were needed. Mike Hutchison made a motion to accept the agenda as presented. Traci Latoz seconded the motion. Voted and passed.

Traci Latoz made a motion to approve the minutes of the November 5th meeting. Jim Lanham seconded the motion. Voted and passed.

Kevin Strickler stated crack sealing the streets in town is completed. The sewer project is completed except for restorations that will be done in the spring.

Mark Hutson stated he is waiting on a flow meter install because a new transducer had to be ordered for it. Once this is installed, the sewer project will be complete at the sewer plant.

Mark Hutson stated they have cut the cost of Alum in half for the Town, which is a big expense for the sewer plant.

Mark Hutson requested the Council approve the cost of a new computer for the sewer plant, due to it being outdated and beginning to fail. Mark had a quote from Romtech that came in around $2,890.00. He will also need a new printer.

The Council will review the quote and get back to Mark.

Ted Latoz stated he is going to pick up the Ranger from Attica Motor Sports tomorrow.

Ted Latoz advised Ingrid Barce that there is a trash issue still ongoing with the owner of the old Our Place building and asked that she look into what needs to be done to get it removed.

Bill Lucas stated the first round of CARES Act money in the amount of $52,387.96 was received.

Mike Hutchison stated the state allocated additional funding for reimbursement to towns for COVID-related expenses, which would come out to another $6,000.00 for Williamsport.

Wade Armes discussed the allocation of funds provided by the Washington Township Trustee and the County.

Wade Armes discussed the 2001 E1 Engine Rescue Truck the fire department is looking into buying. The asking price is $90,000.00, but they are hoping to get it for less.

Mike Hutchison made a motion to pursue the purchase of the fire truck discussed. Traci Latoz seconded the motion. Voted and passed.

Traci Latoz discussed giving Town employees each a $50.00 gift card for Christmas this year in lieu of the Christmas meal that is typically done, due to COVID.

Mike Hutchison made a motion to approve a $50.00 gift card for Christmas for Town employees this year. Jim Lanham seconded the motion. Voted and passed. Traci Latoz abstained due to conflict of interest.

Wade Armes stated the Fire Department is not having Christmas with Santa at the Fire Station this year, but they will be handing out bags of candy with Santa at the Fairgrounds for cars that drive through, followed by a Christmas parade through Town. This will be from 4:00 p.m.-6:00 p.m on Saturday, December 19th.

Traci Latoz discussed passing on the Town’s website and Facebook page administration to Amy Cushman in January 2021 and asked the Council to consider her for filling the position.

Traci Latoz wanted the public to be aware that the Williamsport Senior Center is not going out of business. The center is mandated to be closed due to COVID at this time and will reopen once it is safe to do so.

Traci Latoz stated she will be resigning from the Town Council December 31, 2020. Randy Wurtsbaugh has been appointed by the Democratic Party to fill her position.

Amy Cushman presented leak adjustments to the Council for December.

Mike Hutchison made a motion to approve the leak adjustments as presented in the amount of $1,754.62. Jim Lanham seconded the motion. Voted and passed.

Amy Cushman asked the Council about charging an electric deposit on a second electric meter for a garage to a resident who will be running a business out of his garage.

The Council agreed that if the garage is going to be used to run a business, a deposit should be charged for the second electric meter.

Amy Cushman asked about disconnection of service for customers on payment plans. Ingrid Barce stated that a notice must be sent advising the payment plan is in default and an opportunity to be heard at a disconnection hearing must take place prior to disconnection of service. However, residents on payment plans that miss a payment, should be removed from the plan and all past due charges should become due.

Mike Hutchison made a motion to ratify the decision to extend electric disconnects from November 12th to November 19th. Traci Latoz seconded the motion. Voted and passed.

Mike Hutchison made a motion to approve the SRF disbursement for Midwest Mole in the amount of $3,354.00. Jim Lanham seconded the motion. Voted and passed.

Traci Latoz made a motion to approve the SRF disbursement for Graves Construction in the amount of $17,125.00. Mike Hutchison seconded the motion. Voted and passed.

Mike Hutchison made a motion to approve the SRF disbursement for HWC in the amount of $19,306.00. Jim Lanham seconded the motion. Voted and passed.

Ingrid Barce stated she is hoping to have the Town’s code completed by the December 17th meeting for the Council.

Michelle Stucky stated the Warren County Community Foundation received a $250,000.00 grant this week. She stated part of the funding will be for other areas in Warren County, but $50,000.00 will be allocated for the design plans for the Community Center that will be in Williamsport and part of the money will also go towards developing the Falls Branch park area.

Mike Hutchison made a motion to adjourn the meeting. Traci Latoz seconded the motion. Voted and passed.

With no further business to come before the Council the meeting was adjourned.

ATTEST \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, President

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Member