

A meeting of the Town Council of the Town of Williamsport was held at 6:00 p.m. on Thursday, March 17, 2022 at the Warren County Learning Center with the following officers present – Randy Wurtsbaugh, Council President and Council Members Jim Lanham and Paul Coffman. Also present were Mike Hutchison, Clerk-Treasurer and Town Attorney, Ingrid Barce, Melinda Story, Sharon Hutchison, Kevin Strickler, Mark Hutson, Ted Latoz, Vickie Strickler, Mike Kay, Tim McCormick, Wade Armes, Kathy Fultz, and Patrick Gould.

Randy Wurtsbaugh called the meeting to order.

Paul Coffman made a motion to approve the February meeting minutes. Jim Lanham seconded the motion. Voted and passed.

Randy Wurtsbaugh made a motion to approve Town claims presented. Paul Coffman seconded the motion. Voted and passed.

Ingrid Barce discussed open UBO's and properties on notice.

116 W. Third Street is on notice. Property owners are working on the property and have until April 1<sup>st</sup> to clean the property up or the UBO process will begin.

401 Market Street property owners are set to appear at the May UBO hearing.

Patrick Gould, Youth Minister at the Williamsport Christian Church, requested use of the Williamsport Town Park for an Easter egg hunt.

Ingrid Barce requested the church provide a certificate of insurance to the Warren Agency.

Randy Wurtsbaugh made a motion to approve the Williamsport Christian Church using the town park for an Easter egg hunt. Paul Coffman seconded the motion. Voted and passed.

Mike Kay and Tim McCormick, with the Warren Agency, presented the Council with two insurance proposals for property and casualty liability policies.

Jim Lanham made a motion to accept the insurance policy proposal from EMC. Paul Coffman seconded the motion. Voted and passed.

Mike Kay stated the Town's worker's compensation claim is coming up for renewal and needs to be reviewed by the Town's Clerk-Treasurer.

Vickie Strickler discussed an alternative insurance policy presented to her by the Warren Agency for the summer and fall ball program. The alternative policy covers a full twelve months at one cost vs. the two separate policies the Town currently pays for; one for summer and one for fall. The twelve-month policy costs only \$196.00 more than the two smaller policies that cover for a shorter period of time.

Paul Coffman made a motion to switch to and purchase the one-year policy. Randy Wurtsbaugh seconded the motion. Voted and passed.

Kevin Strickler stated HWC will not complete the design work for the Lincoln Street project previously discussed by the July deadline for the Community Crossings Matching Grant. The Town will proceed with paving only at this time.

Kevin Strickler stated he is waiting to find out what all needs replaced at the pavilion by the Falls.

Kevin Strickler will get a quote for replacing poles and lights at the tennis courts at the Williamsport Town Park.

Kevin Strickler stated Justin Davis no longer wants to train at the wastewater treatment plant and would like to come back to the Town's Street and Water Department. The Council agreed to allow this.

Kevin Strickler stated he would still like to hire one high school student for summer help. Randy Wurtsbaugh will discuss this with Gretchen Kirkpatrick.

Ted Latoz discussed installing emergency lights on the Ranger. He will provide the Council with a quote for this at the April meeting.

Wade Armes discussed repairs done on two of the Town's fire trucks.

The Council discussed the cleanup of April Nowick's property on Jackson Street.

The Council discussed meter reading equipment. Kevin Strickler stated we are getting by with what we have at the moment.

The Council discussed funding the pool project through bonds and other means.

Paul Coffman made a motion for the Town to commit two million dollars towards a new community pool. Jim Lanham seconded the motion. Voted and passed.

The Council stated a marketing plan and breakdown of costs for the new pool now need to be obtained from the pool committee.

The Council scheduled a special meeting for the purpose of discussing ARP Fund planning. The meeting will take place Wednesday, April 20, 2022 at Williamsport Town Hall at 6:00 p.m.

Randy Wurtsbaugh discussed implementing a travel policy for Town employees.

Paul Coffman made a motion to set the meal allowance at \$45/day and that Barce & Redlin provide a travel policy for review. Jim Lanham seconded the motion. Voted and passed.

Randy Wurtsbaugh discussed changes being made to obtain a CDL license. Possible changes to obtaining a CDL license could include attending a two-week school and a substantial increase in cost. The Council will continue to monitor these changes and implement a policy if necessary.

Jim Lanham made a motion to approve one leak adjustment presented in the amount of \$210.48.

Ingrid Barce discussed a request from TMF for a ten-year tax abatement on personal property purchased totaling \$1,413,813.00.

Randy Wurtsbaugh made a motion to approve Resolution 2022-0317, declaring approval for TMF's tax abatement request. Paul Coffman seconded the motion. Voted and passed.

Kathy Fultz asked about Ash Cove being a town road and flooding on her property.

Ingrid Barce stated Ash Cove is not a town road.

Randy Wurtsbaugh will follow up with Kevin Strickler on the flooding of Kathy's property.

Jim Lanham made a motion to adjourn the meeting. Paul Coffman seconded the motion. Voted and passed.

With no further business to come before the Council the meeting was adjourned.

ATTEST Michael Hutchison

Randy H. Wurtschper  
President

R. S. W.  
Member

James E. Lanham  
Member