

A meeting of the Town Council of the Town of Williamsport was held at 6:00 p.m. on Thursday, April 1, 2021 at the Warren County Learning Center with the following officers present – Randy Wurtsbaugh, Council President and Council Members Jim Lanham and Paul Coffman. Also present were Mike Hutchison, Clerk-Treasurer and Town Attorney, Mallory Redlin, Amy Cushman, Ted Latoz, Mark Hutson, Kevin Strickler, Vickie Strickler, Michele Stucky, and Wade Armes

Randy Wurtsbaugh called the meeting to order.

Randy Wurtsbaugh made a motion to accept the minutes of the March 4th meeting. Paul Coffman seconded the motion. Voted and passed.

Vickie Strickler stated the committee for a new town pool will be meeting Thursday, April 8, 2021 at the Community Foundation.

Vickie Strickler stated the Seeger After Prom Committee has requested a single season pool pass be donated as a prize for After Prom. Vickie stated she would prefer to donate multiple day passes as an alternative to the single season pass.

Paul Coffman made a motion to approve multiple day pool passes for Seeger After Prom. Randy Wurtsbaugh seconded the motion. Voted and passed.

Vickie Strickler discussed the insurance for summer ball. The Warren Agency can only provide a six-month policy, however, summer ball would need a seven-month policy. Vickie stated the seventh month could be covered somehow, but an additional amount would have to be paid for the seventh month and asked the Council if the Town could pay for that when the time came, or if the Summer Ball Program would need to pay the cost of the seventh month.

Jim Lanham made a motion for Vickie Strickler to make that decision when the time came without having to come back to the Council for approval. Paul Coffman seconded the motion. Voted and passed.

Kevin Strickler stated the Town will need a new summer mower this year, as Ned Lehman has retired.

Paul Coffman made a motion to maintain the current hourly rate for the summer mower at \$12.75 per hour. Jim Lanham seconded the motion. Voted and passed.

Kevin Strickler provided the Council with a quote from Mike Alsop's for a new truck in the amount of \$46,900. The municipal discount brought the cost down to \$39,815 and with the \$14,000 trade in value on the old truck, the final cost came in at \$25,815.00.

Mike Hutchison stated that he had a discussion with Ben Dispennett about a program offered through Enterprise in which municipalities and businesses can lease vehicles.

Paul Coffman made a motion to table any decisions on the purchase of a new truck until a discussion can take place with a representative from Enterprise about commercial leases on their vehicles. Jim Lanham seconded the motion. Voted and passed.

Kevin Strickler presented the Council with a quote for a mini excavator from Bobcat in the amount of \$80,225.36. The municipal discount brought the cost down \$28,323.94, for a final cost of \$51,901.42.

Randy Wurtsbaugh made a motion to purchase the mini excavator. Jim Lanham seconded the motion. Voted and passed.

Mark Hutson stated he needs to purchase a UV Bank and seven lamps for the sewer department. The cost will come in at approximately \$7,000.00. If this equipment is not purchased, the Town will not be in compliance with state standards.

Paul Coffman made a motion to purchase the UV Bank and related equipment. Randy Wurtsbaugh seconded the motion. Voted and passed.

Mike Hutchison discussed the condition of the garage area of Town Hall and work that needs done to repair it. Kevin Strickler stated he will get with Aaron Brooks to look at it and get a cost to fix it.

Mike Hutchison stated the Council will need to appoint a Solid Waste Board member.

Randy Wurtsbaugh made a motion to appoint Jim Lanham as the Town's Solid Waste Board Member. Paul Coffman seconded the motion. Voted and passed.

Mallory Redlin stated that three bids would need to be solicited for the purchase of the mini excavator due to the cost being over \$50,000.00.

Paul Coffman amended the previous motion on the purchase of the mini excavator to table approval until two additional bids can be solicited. Jim Lanham seconded the motion. Voted and passed.

Mallory Redlin stated if the purchase price comes in under \$50,000.00, additional bids would not be required.

Randy Wurtsbaugh asked Ted Latoz to check into three vehicles in the backyard of 203 Oakwood Drive to make sure they are compliant with Town Ordinances due to receiving multiple complaints.

Wade Armes stated the new Fire Engine is back. The final cost for the work done by Dickerson's was \$9,009.00. Radios still need to be installed. The estimate for the work will come in under \$3,000.00.

Wade Armes stated the battery and air maintainer was replaced on Engine 32. The cost for this work was \$1,300.00.

Wade Armes stated all the fire department's gear that was ordered last year has now come in. Two more sets of gear will need to be ordered this year, at the cost of \$2,500.00 per set.

Wade Armes stated the Fair Board did approve the Fire Department to be able to use the Fair Grounds for the Motorama in September of this year. The Town Wide Yard Sale that is typically promoted by the Fire Department in May, will now be promoted during the Motorama in September.

Wade Armes stated that five volunteer fire fighters will be taking EMR classes at \$300.00 each and is requesting that the Town pay on the condition that the class is completed.

Wade Armes stated they have two new volunteer fire fighters, Jeff Lyons and Evan Brewbaker.

Wade Armes discussed a call the fire department responded to on an open burn in Town.

Randy Wurtsbaugh discussed the remaining wood on the Town's property behind 14 E Monroe. Tawnia Adams stated she should have the wood removed by the end of next week.

Randy Wurtsbaugh provided Mallory Redlin with tax abatement papers from TMF.

Michele Stucky stated that the piers have been poured for the stairway project going down to the Falls.

Michele Stucky discussed a permanent restroom for the Falls. This will be paid for with the Lily Grant Money the Community Foundation received.

Randy Wurtsbaugh made a motion to approve the Community Foundation's plans for a permanent restroom. Paul Coffman seconded the motion. Voted and passed.

Paul Coffman discussed the possibility of Williamsport doing a Town-Wide Cleanup.

Amy Cushman presented the Council with leak adjustments. She presented two leak adjustments that totaled \$177.71, one fixed, one in the progress of being fixed.; three conditional leak adjustments that totaled \$264.03 which were found during meter reads, however she is unsure if they meet criteria until the customer's contact her back; and two sewer adjustment requests that totaled \$290.15.

Mallory Redlin stated that the Town does not currently have a policy that would allow a sewer only adjustment for the requests being presented, therefore no adjustments should be granted until a policy has been adopted. A policy can be drafted and circulated prior to the next meeting for adoption and the requests made tonight can be retro-actively approved at the next meeting as well.

Jim Lanham made a motion to approve the two leak adjustments totaling \$177.71, as well as the three that total \$264.03, as long as the latter meet criteria per the Town's Leak Adjustment Ordinance. Paul Coffman seconded the motion. Voted and passed.

Mallory Redlin presented the Council with Ordinance 2021-0401 A, an ordinance updating the Town's current off-road vehicle ordinance to comply with new state laws.

Randy Wurtsbaugh made a motion to approve Ordinance 2021-0401 A, concerning off-road vehicle usage in Williamsport. Paul Coffman seconded the motion. Voted and passed.

Mallory Redlin presented the Council with Ordinance 2021-0401 B, regarding the Town's purchasing policy.

Paul Coffman made a motion to approve Ordinance 2021-0401 B, setting the De Minimis purchase limit at \$1,000.00. Jim Lanham seconded the motion. Voted and passed.

Randy Wurtsbaugh discussed complaints received concerning junk and vehicles at 213 Graham Street. The Council will have Ted Latoz look at the property for ordinance violations and add it to the UBO list.

Randy Wurtsbaugh discussed an outbuilding that is falling down at 702 Warren Street. The Council would like to add this property to the UBO list.

Paul Coffman asked for an update on 36 Ash Cove. Mallory Redlin will find out the status and email the Council members prior to the next meeting.

Randy Wurtsbaugh made a motion to adjourn the meeting. Paul Coffman seconded the motion. Voted and passed.

With no further business to come before the Council the meeting was adjourned.

ATTEST _____, _____,
President
_____,
Member
_____,
Member