

A meeting of the Town Council of the Town of Williamsport was held at 6:00 p.m. on Thursday, May 19, 2022 at the Warren County Learning Center with the following officers present – Randy Wurtsbaugh, Council President and Council Members Jim Lanham and Paul Coffman. Also present were Mike Hutchison, Clerk-Treasurer and Town Attorney, Ingrid Barce, Amy Cushman, John Cannon, Kevin Strickler, Vickie Strickler, Mark Hutson, Gene Snoeberger, Wade Armes, Ben Dispennett, Jerry Lucas, Sharon Hutchison, and Luz Soto.

Randy Wurtsbaugh called the meeting to order.

Paul Coffman made a motion to approve the following meeting minutes: March 10th Special Meeting, April 20th Special Meeting, and April 21st Regular Meeting. Jim Lanham seconded the motion. Voted and passed.

Randy Wurtsbaugh made a motion to approve Town claims presented. Paul Coffman seconded the motion. Voted and passed.

John Cannon, Outreach Director for Attorney General Todd Rokita, provided information on unclaimed property, scam and robo calls, and miscellaneous scams and fraud.

Ingrid Barce discussed the property at 401 Market Street, belonging to Ashley and William Wheeler. Due to multiple failed attempts of notice to appear for a UBO Hearing on the property, a notice to appear now has to be ran in the local paper. Ingrid Barce stated she has been contacted by the Health Department regarding vermin at the property, and let the Council know the Town can either take emergency action and hire an exterminator to help with the vermin problems now or wait a month while the notice is run in the paper. No action was taken at this time to hire an exterminator.

Jerry Lucas expressed concerns with the condition of 401 Market Street, including increased vermin presence now that the property is vacant.

Vickie Strickler advised the Council that all lifeguards for the 2022 season have been hired and the pool will open on Memorial Day.

Vickie Strickler discussed the most recent pool committee meeting and requested that the Council move forward and commit to HWC's proposal.

Randy Wurtsbaugh stated he is waiting to receive a final engineering fee quote from HWC; however, he would like to see the Town go forward at this time with the rendering of the proposed pool, which would be displayed at the Warren County 4-H Fair in June.

Randy Wurtsbaugh made a motion to approve \$3,500.00 for HWC's pool renderings. Paul Coffman seconded the motion. Voted and passed.

Mike Hutchison will discuss the appropriation of funds for HWC's engineering costs at the June meeting.

Randy Wurtsbaugh discussed several items for Michele Stucky.

1. Council gave the ok to close Monroe Street from the old Our Place Restaurant to SR 28 on July 23rd for a street fair.
2. Falls Branch Park can be sprayed for mosquitos.
3. Council gave the ok for the Community Foundation's interns to repaint the twin bridges white.
4. Council gave the ok for the Community Foundation's proposals on game tournaments.

Kevin Strickler stated he is waiting on a start date from Milestone to begin the street work from the awarded 2021 Community Crossing Matching Grant. He believes they should start no later than the beginning of August.

Kevin Strickler stated HWC is currently working on a July application for 2022 Community Crossing Matching Grant funds. The plan project is going to focus on Lincoln Street and include drainage work, curbs, sidewalks, and milling and paving. HWC's Engineering fee is \$143,805.00. The Town's matching portion of the CCMG is approximately \$250,000.00. The drainage work is the most expensive part of the engineering fee and the project itself.

The Council requested that drainage work be removed from the Lincoln Street project portion of the CCMG application.

Kevin Strickler discussed new requirements from the EPA that are going to require the Town identify all lead water lines by October 2024.

Kevin Strickler provided the Council with an estimate for the Fall's Deck Project from Jim Morgan Construction in the amount of \$38,000.00. The estimate does say prices are subject to change.

Kevin Strickler provided the Council with a quote from Affordable Concrete for new basketball courts at the Williamsport Town Park. The cost for 4" slab is \$23,838.00 or 5" slab at \$27,338.00. Kevin stated there is a second quote from Nora Contracting that came in at approximately \$25,000.00 for 4" slab plus an additional \$3,600.00 if they were to do a 5" slab. The funds for the basketball court project are coming out of the \$100,000.00 given to the Parks Department from the Washington Township Trustee.

Paul Coffman made a motion to approve Affordable Concrete's quote for 5" slab. Randy Wurtsbaugh seconded the motion. Voted and passed.

Kevin Strickler stated Logan Linton passed his pole climbing class and requested the Council discuss his pay increases and lineman top-out, as well as getting a contract together for his time with the Town.

Michele Stucky phoned into the meeting on behalf of Heart & Soul Yoga, and requested permission from the Town to allow her to offer an outdoor class by the Falls once a week throughout the summer. Ingrid Barce stated that there should be a waiver of liability and certificate of insurance provided by Heart & Soul Yoga. Council stated as long as these two items could be provided to the Town, the class is approved.

Michele Stucky stated the Warren County Community Foundation may be able to fund the \$3,500.00 cost for the pool renderings by HWC. She will look into this and let Randy Wurtsbaugh know.

Kevin Strickler stated the pool controller needs replaced in the baby pool in order for it to be operational this season. The cost would be approximately \$3,500.00. The Council agreed that Kevin should purchase and replace the item so the baby pool can be open.

Mark Hutson discussed the Auger Monster at the Waste Water Treatment Plant and stated that someone will be in to look at it.

Gene Snoeberger stated the Warren and Fountain County FOP Lodge is hosting a side-by-side poker run on June 4th. They will stop in Williamsport and the WVFD will be helping provide lunch for the run from 12:00 p.m.-2:00 p.m. at the fire station. This is open to the public as well.

Wade Armes requested the Council approve the purchase of gear for two fire fighters. The cost is approximately \$3,200.00/each.

Paul Coffman made a motion to approve \$6,400.00 for gear. Jim Lanham seconded the motion. Voted and passed.

Wade Armes discussed repairs needed on the overhead door at the old fire station.

Wade Armes discussed temperature control issues at the Fire Station. He will get a quote for services for the next meeting.

Paul Coffman discussed power reliability and the possibility of outages and getting information out to customers if this is to become a problem that will affect Williamsport.

Ben Dispennett discussed the Greenway River Project. Warren County has given a \$200,000.00 commitment to phase I the project.

Paul Coffman made a motion to approve \$50,000.00 for phase I of the Greenway River Project. Jim Lanham seconded the motion. Voted and passed.

Randy Wurtsbaugh discussed recent changes made in order to obtain a CDL license. The cost to obtain the license is now approximately \$3,000.00 and requires 40-80 hours of schooling.

Sharon Hutchison stated the cost of the CDL license should be paid out or a grant or LTAP and that the class can be taken at Ivy Tech in Lafayette.

Randy Wurtsbaugh discussed the possibility of making the traffic flow around Williamsport Town Park one-way all year round. Tabled for further discussion at the June meeting.

The Council discussed having Town-Wide Cleanup again and agreed to set the date for the Saturday after the Motorama in September.

Randy Wurtsbaugh discussed requiring permits for golf carts in Town. Tabled for further consideration.

Amy Cushman presented the Council with leak adjustments.

Randy Wurtsbaugh made a motion to approve the leak adjustment for Ben Albertson. Paul Coffman seconded the motion. Voted and passed.

Paul Coffman made a motion to approve the leak adjustment for Caleb Osborne. Jim Lanham seconded the motion. Voted and passed.

Randy Wurtsbaugh made a motion to approve the leak adjustment for Celeina Waeltz. Jim Lanham seconded the motion. Voted and passed.

Mike Hutchison discussed upcoming changes for Town employee emails and website.

Ingrid Barce discussed policy changes and additions to the Town's Employee Handbook.

Randy Wurtsbaugh made a motion to adopt Town Employee Handbook changes. Jim Lanham seconded the motion. Voted and passed.

Ingrid Barce presented an ordinance establishing a credit card policy for the Town.

Jim Lanham made a motion to approve ordinance 2022-0519. Randy Wurtsbaugh seconded the motion. Voted and passed.

Ingrid Barce discussed publication issues with TMF's prior tax abatement notice. Due to the issues, the ad needs reran and a new hearing for the tax abatement will need to be held at the June meeting.

Ingrid Barce stated that Accuburn and Mac Prop are requesting tax abatement and presented the Council with their CF1.

Randy Wurtsbaugh made a motion to accept the CF1 provided by Accuburn and Mac Prop. Jim Lanham seconded the motion. Voted and passed.

Luz Soto requested the Town sell a piece of property that is adjacent to their property to her and her husband.

Ingrid Barce stated an easement would have to be established to ensure neighbors aren't left landlocked and a public hearing would need to be held.

Ben Dispennett asked if layers for the Town could be added into the GIS for the County.

Jim Lanham made a motion to ratify a decision approved via email by the council for a utility bill adjustment for Jeff Griffin. Randy Wurtsbaugh seconded the motion. Voted and passed.

Randy Wurtsbaugh made a motion to adjourn. Jim Lanham seconded the motion. Voted and passed.

With no further business to come before the Council the meeting was adjourned.

ATTEST Michael D. Hutchison

Randy H. Wurtsbaugh
President

R.S. M.
Member

James E. Lanham
Member