

A meeting of the Town Council of the Town of Williamsport was held at 6:00 p.m. on Thursday, July 21, 2022 at the Warren County Learning Center with the following officers present – Randy Wurtsbaugh, Council President and Council Members Jim Lanham and Paul Coffman. Also present were Mike Hutchison, Clerk-Treasurer and Town Attorney, Ingrid Barce, Amy Cushman, Ted Latoz, Wade Armes, Mark Hutson, Vickie Strickler, Melinda Story, and Ben Dispennett.

Randy Wurtsbaugh called the meeting to order.

Paul Coffman made a motion to approve June meeting minutes. Randy Wurtsbaugh seconded the motion. Voted and passed.

Paul Coffman made a motion to approve monthly claims provided. Randy Wurtsbaugh seconded the motion. Voted and passed.

Ingrid Barce opened the UBO Hearing.

Ingrid Barce stated three separate notices ran in the Review Republican concerning the property at 401 Market Street belonging to William and Ashley Wheeler.

Randy Wurtsbaugh made a motion that effective notice to serve the Wheeler's has been done. Paul Coffman seconded the motion. Voted and passed.

Ingrid Barce reintroduced photos of the property at 401 Market Street as evidence in the open UBO for the Wheeler's.

Paul Coffman made a motion to accept the photos as evidence. Randy Wurtsbaugh seconded the motion. Voted and passed.

Randy Wurtsbaugh made a motion for the Town to take emergency action to remove vermin from 401 Market Street. Paul Coffman seconded the motion. Voted and passed.

Randy Wurtsbaugh made a motion to affirm the current UBO order at 401 Market Street and modify to extend the order to allow thirty days for the Wheeler's to remove all personal property, demolish the house, and clean the property. Paul Coffman seconded the motion. Voted and passed.

Ingrid Barce closed the UBO Hearing.

Vickie Strickler presented the quote from Axxess PC to install security cameras at Williamsport Town Park. The cost of five cameras and installation is \$3,912.91. Vickie also stated that the County Commissioners have agreed to cover the cost of WIFI service at the park for the cameras.

Randy Wurtsbaugh made a motion to approve the quote as presented. Paul Coffman seconded the motion. Voted and passed.

Vickie Strickler discussed evening swimming at the pool. The Warren County Community Foundation has agreed to pay lifeguard and pool manager fees for evening swim, if the Council is agreeable to the idea.

The Council was agreeable to evening swim with reduced admission for attendees.

Vickie Strickler provided an update on pool donations.

Randy Wurtsbaugh stated there is an opening for the fourth Williamsport Park Board Member that needs to be filled.

Randy Wurtsbaugh discussed the Community Crossing Matching Grant letter.

Randy Wurtsbaugh made a motion to sign the CCMG letter. Paul Coffman seconded the motion. Voted and passed.

Mark Hutson stated JWC fixed the Auger Monster at the waste water treatment plant. There should be no cost to the Town because it was not installed properly when put in.

Randy Wurtsbaugh discussed vehicles being parked on Town property by the new owner of the Tire Mart. Ingrid Barce will send a letter to the owner of HC's Garage and Tire Mart.

Ted Latoz discussed a dumpster located at 225 E. Third Street. Ingrid Barce stated a property maintenance letter will be sent. Per John Kuiper, the issue does not qualify for a UBO.

Randy Wurtsbaugh discussed complaints received on the trash set out for the two apartments located at 27 N. Monroe Street and requested that Ted Latoz contact the apartment owner.

Wade Armes provided the Council with information on a safe haven baby box and discussed putting one at the fire station. Fund raising would be done to cover the expense of the safe haven baby box. Tabled for further discussion.

Melinda Story discussed the approval from the Warren County Community Foundation board to give \$5,000.00 to pay for four benches for the downtown area. Accuburn will make the benches.

Melinda Story discussed hiring a lawn care service to complete landscaping work needed at the areas just North of the railroad tracks downtown. Mike Hutchison stated Perry Lawn Service may be interested. He will discuss with them and get a quote.

Mike Hutchison discussed renovations needed at Town Hall.

The Council will meet for a work session at Town Hall on Thursday, August 11th at 12:00 p.m. for ARPA fund planning.

Ben Dispennett discussed utility perceptions in Williamsport and recommendations to help with the perception, as well as attracting and keeping businesses in Williamsport. Ben discussed the Town possibly establishing a grant program to assist in the latter.

Paul Coffman made a motion to allow the Town's legal department to develop a small business grant program. Randy Wurtsbaugh seconded the motion. Voted and passed.

Paul Coffman stated he is working on getting quotes from area trash service providers to pick up trash for all Williamsport residents on Williamsport utilities.

Amy Cushman presented the Council with three residential leak adjustments and discussed a leak for one of the Warren County Fair accounts.

The Council agreed the Warren County Fair leak did not qualify for an adjustment per the Town's leak adjustment ordinance.

Randy Wurtsbaugh made a motion to approve the three residential leak adjustments as presented. Paul Coffman seconded the motion. Voted and passed.

Ingrid Barce discussed the Town Code.

Jim Lanham made a motion to approve ordinance 2022-0721, adopting the Town Code. Randy Wurtsbaugh seconded the motion. Voted and passed.

Ingrid Barce stated an executive session will need to be scheduled to review the nuisance ordinance.

Jim Lanham made a motion to adjourn. Paul Coffman seconded the motion. Voted and passed.

With no further business to come before the Council the meeting was adjourned.

ATTEST Michael D. Hutchins
Randy H. Wurtsbaugh
President
[Signature]
Member
James E. Lanham
Member