

A meeting of the Town Council of the Town of Williamsport was held at 6:00 p.m. on Thursday, December 15, 2022 at the Warren County Learning Center with the following officers present – Randy Wurtsbaugh, Council President and Council Members Jim Lanham and Paul Coffman. Also present were Brian Jordan, Kevin Strickler, Wade Armes, Mark Hutson, Ryan White, Stephanie Knosp, Gene Snoeberger, and Emily Albaugh.

Randy Wurtsbaugh called the meeting to order and opened the public hearing for Williamsport's proposed water project and grant application submission.

Emily Albaugh with KIRPC discussed the Town's second application attempt to OCRA for the drinking water grant in an effort to improve the water distribution system in four areas of Town. Emily requested that the Town provide her with at least two more residential letters that would express issues experienced with the Town's water system.

Paul Coffman made a motion to approve Resolution 2022-1215 for application submission and local match commitment for the Town's water project. Jim Lanham seconded the motion. Voted and passed.

Randy Wurtsbaugh made a motion to close the public hearing for the Town's water project. Paul Coffman seconded the motion. Voted and passed.

Randy Wurtsbaugh made a motion to approve the monthly meeting minutes. Jim Lanham seconded the motion. Voted and passed.

Randy Wurtsbaugh made a motion to approve the monthly claims. Jim Lanham seconded the motion. Voted and passed.

Paul Coffman presented Randy Wurtsbaugh with a plaque on behalf of the Town in recognition for his service to the Town on the Town Council.

Randy Wurtsbaugh discussed granting an extension on an open UBO for Tim Holliman.

Kevin Strickler spoke on behalf of Vickie Strickler regarding a possible fundraiser for the new community pool and stated after further research into the information provided by the circus, that it would not be a viable option for the Town to pursue.

Ryan White stated the Park Board will be holding a public meeting to garner public feedback on the Town's parks. The meeting will be held on January 25th at 6:30 p.m. at the Learning Center. A survey will be sent out with February utility bills to collect feedback on the Town's park system, as well.

Kevin Strickler presented the Council with resolution 2022-1215B to designate a Town council member as the signatory for DocuSign for the state's Community Crossing Grant program. Tabled until the January meeting.

Kevin Strickler discussed the awarded funds from the Community Crossing Grant and an overpayment by the state. Kevin will discuss further with Mike Hutchison.

The Council set a special meeting to discuss further year-end business for Tuesday, December 27th at 6:00 p.m. at the fire station.

Mark Hutson discussed getting padlocks for gates and lift stations.

Jim Lanham made a motion to approve up to \$1,500.00 to purchase the padlocks from Haley's. Randy Wurtsbaugh seconded the motion. Voted and passed.

Randy Wurtsbaugh stated that the new Tahoe for the fire department is available at Mike Alsop's in Attica.

Melinda Story requested permission to purchase new hanging Christmas ornaments for downtown.

Paul Coffman made a motion to approve the purchase of new Christmas ornaments for downtown, not to exceed a total cost of \$3,000.00 Jim Lanham seconded the motion. Voted and passed.

Melinda Story discussed the Town's Covid policy. The Council agreed to let the current covid resolution expire and not establish any new policy.

Randy Wurtsbaugh made a motion to continue making \$100.00 donations to the Learning Center each month through the end of 2023. Jim Lanham seconded the motion. Voted and passed.

Paul Coffman made a motion to approve the revised Employee Handbook for the Town of Williamsport. Jim Lanham seconded the motion. Voted and passed.

Council discussed revisiting the CDL policy in the Employee Handbook at a future meeting.

Paul Coffman requested contracts between the Town and Fair Board and the Town and Senior Center Building be discussed at the January meeting.

Jim Lanham discussed having a utility rate study done.

Randy Wurtsbaugh discussed a leak for a customer that just hooked into the Town's water system.

Randy Wurtsbaugh made a motion to approve a leak adjustment after two month's water consumption has established an average for the customer. Jim Lanham seconded the motion. Voted and passed.

Brian Jordan discussed the possibility of creating a resolution for the Council to hold work sessions.

Jim Lanham made a motion to adjourn. Randy Wurtsbaugh seconded the motion. Voted and passed.

With no further business to come before the Council the meeting was adjourned.

ATTEST Michael D Hutchison

Randy H. Wurtsbaugh
President

J. S. W.
Member

James E Lanham
Member