

A meeting of the Town Council of the Town of Williamsport was held at 6:00 p.m. on Thursday, August 18, 2022 at the Warren County Learning Center with the following officers present – Randy Wurtsbaugh, Council President and Council Members Jim Lanham and Paul Coffman. Also present were Mike Hutchison, Clerk-Treasurer and Town Attorney, Ingrid Barce, Amy Cushman, Ted Latoz, Wade Armes, Mark Hutson, Melinda Story, and Jerry Lucas.

Randy Wurtsbaugh called the meeting to order.

Paul Coffman made a motion to approve July meeting minutes. Jim Lanham seconded the motion. Voted and passed.

Paul Coffman made a motion to approve monthly claims provided. Jim Lanham seconded the motion. Voted and passed.

Ingrid Barce opened the UBO Hearing.

Ingrid Barce provided an update on the property at 401 Market Street belonging to William and Ashley Wheeler. Arab Pest Control serviced the property and a lien has been placed on the property in the amount of \$95.00 for the cost incurred by the Town for the pest control.

Jerry Lucas stated his son is interested in purchasing the property at 401 Market Street, but is concerned about the added liens from the Town on the property.

Paul Coffman made a motion to suspend the fines assessed on the property at 401 Market Street, conditional on the property being sold and cleaned up by the buyer. Jim Lanham seconded the motion. Voted and passed.

Property maintenance letters were sent to Tim Holliman concerning 102 S. Third Street, Tawnia Adams concerning 225 E. Third Street, and Osman Bektesoski concerning 27 N. Monroe Street.

Ingrid Barce will follow up with John Kuiper concerning the properties at 312 Thomas Street, 308 Thomas Street, 116 Front Street, 133 Fourth Street, and 306 E. Third Street.

Ingrid Barce closed the UBO Hearing.

Ted Latoz stated the police department has an in-car camera down. It has been shipped out to be repaired. Estimated cost to repair is \$1,500.00.

Wade Armes discussed repairs needed on Engine 34. The pump can possibly be rebuilt for \$5,600.00, or replaced for a total cost of \$ 10,657.47. M&F Mobile Services would require \$9,597.47 up front to purchase the pump and labor would be billed after work is complete.

Randy Wurtsbaugh made a motion to pay the expense of having the pump replaced on Engine 34 and to pay \$9,597.47 to M&F Mobile Services. Jim Lanham seconded the motion. Voted and passed.

Wade Armes stated that Will Holycross is resigning as Assistant Fire Chief and requested Council approval to appoint Russell VanLeer as the new Assistant Fire Chief.

Jim Lanham made a motion to approve Russell VanLeer as the new Assistant Chief for the Williamsport Volunteer Fire Department. Paul Coffman seconded the motion. Voted and passed.

Mike Hutchison presented the Council with ordinance 2022-0810A, concerning the Town's ability to transact business online.

Jim Lanham made a motion to approve ordinance 2022-0818A, an ordinance establishing a policy to transact business online. Paul Coffman seconded the motion. Voted and passed.

Mike Hutchison discussed network problems at the Town office and requested approval for the Town to switch IT companies to Keller PC. A quote was presented to the Council in the amount of \$9,548.00 for setup and reconfiguration of the office network.

Jim Lanham made a motion to approve the switch and quote from Keller P.C. Randy Wurtsbaugh seconded the motion. Voted and passed.

The Council discussed Warren County's Greenway River Project and the Town's possible remaining contribution of \$200,000.00 towards it. Mike Hutchison and the Council expressed concerns with the lack of a plan for promoting the project.

Ingrid Barce requested an administrative meeting be set by the Council to discuss the prospective nuisance ordinance. The Council set the meeting for August 23rd at 5:00 p.m. at Barce and Redlin's Williamsport office.

Randy Wurtsbaugh asked Ingrid about the disconnect proceedings for ordinance violations on the Town's Utility Connection & Disconnection Ordinance. Ingrid Barce stated the ordinances standard disconnect policy should be followed, so long as there was a motion made to do so.

Randy Wurtsbaugh made a motion to disconnect water on Monday and electric on Thursday for the two residents who are in violation of the Town's Utility Connection & Disconnection Ordinance. Jim Lanham seconded the motion. Voted and passed.

The Council discussed landlord/tenant laws for the state of Indiana. Ingrid Barce will look into what properties cannot be leined for and discuss with the Council at a later time.

Randy Wurtsbaugh stated that Sam Shelton with Enterprise placed an order for a 2023 Dodge Ram 1500 for the Town. Paperwork needs signed and sent back to approve the order. Council will discuss with Kevin Strickler prior to signing.

Paul Coffman stated he would like the Park Board to report back to the Council more often.

Amy Cushman presented the Council with leak adjustments for three residents totaling \$395.22.

Paul Coffman made a motion to approve leak adjustments as presented. Jim Lanham seconded the motion. Voted and passed.

Amy Cushman stated the process to implement employee direct deposit has been started. The cost to the Town to implement this service from Boyce is \$545.00.

Ingrid Barce discussed TMF's tax abatement. Publication issues caused the notice to need to be ran a second time, with a new hearing for the request of tax abatement tonight and a new motion is needed to ratify the council's prior approval of the tax abatement request.

Randy Wurtsbaugh made a motion to ratify the prior approval of TMF's tax abatement request. Paul Coffman seconded the motion. Voted and passed.

Ingrid Barce discussed some of the small business grant program parameters the Town is wanting to implement.

Randy Wurtsbaugh made a motion to adjourn. Jim Lanham seconded the motion. Voted and passed.

With no further business to come before the Council the meeting was adjourned.

ATTEST _____

Randy H. Wurtsbaugh

President

J.S. [Signature]

Member

James E. Lanham

Member

