

A meeting of the Town Council of the Town of Williamsport was held at 6:00 p.m. on Thursday, September 3, 2020 at the Warren County Learning Center with the following officers present – Mike Hutchison, Council President and Council Members Traci Latoz and Jim Lanham. Also present were Bill Lucas, Clerk-Treasurer, and Town Attorneys Jud Barce and Ingrid Barce, Amy Cushman, Ted Latoz, Mark Hutson, Brad House, Karla House, Wade Armes, David Banta, Andy Strickler, Justin Batts, Chelsea Batts, Tim Davis, Omie DeAnda, Alvin DeAnda, Todd Wittenauer, and Justin Davis.

Mike Hutchison called the meeting to order at 6:00 p.m.

Mike Hutchison stated there is one agenda change that needs to be made. Dustin Whalen, with HWC, emailed a list of pay applications for the sewer project that need to be discussed. Mike made a motion to add this item to the agenda. Traci Latoz seconded the motion. Voted and passed.

Traci Latoz made a motion to approve the minutes of the August 6th, 2020 meeting. Jim Lanham seconded the motion. Voted and passed.

Bill Lucas stated the Budget Hearing and Adoption meetings need to be changed because of technical difficulties submitting information on Gateway. The Budget Hearing will now be September 17th at 6:00 p.m. and the Budget Adoption will now be September 28th at 6:00 p.m.

Ted Latoz presented quotes for an off-road vehicle for use in Falls Branch Park. AHW provided a quote for a Gator in the amount of \$13,690.00. Attica Motor Sports provided a quote for a Polaris Ranger in the amount of \$15,786.94. Ted stated that he and Wade Armes were discussing purchasing a shared off-road vehicle. The lights and other equipment that the fire department would need on their vehicle put the quote for the fire department's off-road option at \$48,432.68. Ted stated that Michelle Stucky with the WCCF said they may be able to help with half of the cost of the vehicle if it is around \$15,000.00.

Ted Latoz stated he has been working with John Kuiper and the attorneys on unsafe buildings and nuisance properties in Town. The attorneys have sent letters explaining what action or actions need to be taken and whether a hearing is required. Any properties that require a hearing will be held at the October 1st Town Board Meeting.

Todd Wittenauer with WeCare discussed Community Care and its potential benefits for Town employees. Todd will email a request to the office for information necessary for him to provide a cost analysis to the Town for further review and consideration.

Omie DeAnda was in attendance to discuss problems with a neighbor's pigeons and to see if the Town can do anything to help with the problem. Jud Barce discussed the Town's ordinance on the keeping of coops and animals/birds being considered a nuisance. Ted Latoz will go inspect the property and discuss his findings with Jud Barce to determine what, if any, action needs to be taken.

Tim Davis asked if the Town would be willing to cover the cost of three porta-potties for the Motorama again this year.

Traci Latoz asked if the Fire Department received clearance from the Health Department to have the Motorama this year due to COVID. Tim Davis stated they had not, but the Fire Department is taking all precautions recommended by the Health Department for large gatherings except taking temperatures of all those in attendance.

Jim Lanham made a motion to pay the rental cost of three porta-potties for the Motorama. Mike Hutchison seconded the motion. Voted and passed. Traci Latoz voted opposed.

Mark Hutson spoke on behalf of Kevin Strickler. Kevin would like to know if he can get a quote for crack sealing streets in Town, or if the job needed put up for bid if the money is paid out of the Community Crossing's grant money. Jud Barce stated it may depend on the cost of the job. Once a cost is known, it will be given to Jud to determine if the job requires a bid.

Mark Hutson stated the Auger monster has been installed at the sewer plant and they are just waiting on the blowers.

Mike Hutchison discussed the pay applications that were sent by Dustin Whalen with HWC. Graves Construction pay application is in the amount of \$100,803.60.

Jim Lanham made a motion to pay Graves Construction \$100,803.60. Traci Latoz seconded the motion. Voted and passed.

Midwest Mole pay application is in the amount of \$99,153.40.

Jim Lanham made a motion to pay Midwest Mole \$99,153.40. Traci Latoz seconded the motion. Voted and passed.

Mike Hutchison discussed the following SRF disbursement requests:

\$5,907.00 for Barrett McNagny

Traci Latoz made a motion to pay \$5,907.00 to Barrett NcNagny. Jim Lanham seconded the motion. Voted and passed.

\$20,773.00 for HWC Engineering

Jim Lanham made a motion to pay \$20,773.00 to HWC. Traci Latoz seconded the motion. Voted and passed.

\$25,140.00 for Midwest Mole

Traci Latoz made a motion to pay Midwest Mole \$25,140.00. Jim Lanham seconded the motion. Voted and passed.

\$4,880.00 for Barce & Redlin

Jim Lanham made a motion to pay \$4,880.00 to Barce & Redlin. Traci Latoz seconded the motion. Voted and passed.

\$27,572.00 for Graves Construction

Jim Lanham made a motion to pay \$27,572.00 to Graves Construction. Traci Latoz seconded the motion. Voted and passed.

\$27,143.00 for Midwest Mole

Traci Latoz made a motion to pay \$27,143.00 to Midwest Mole. Jim Lanham seconded the motion. Voted and passed.

Mike Hutchison stated that HWC has a pay application to be paid from the supplemental grant program in the amount of \$3,000.00.

Jim Lanham made a motion to pay HWC \$3,000.00 from the grant program. Mike Hutchison seconded the motion. Voted and passed.

Wade Armes provided a monthly summary of runs for the Williamsport Fire Department, and discussed budgetary information. Wade stated there is not enough left in their budget this year to purchase all of the turnout gear and boots needed, so they are scaling back and only purchasing two sets of turnout gear and boots at this time and that comes in at \$9,000.00. Wade also asked if there was any way the rest of the equipment could come out of the Town's Cares Act money.

Mike Hutchison stated if the money for the fire department's equipment cannot be purchased out of the Cares Act money, the Town could encumber funds to cover the cost of the Fire Departments gear.

Traci Latoz made a motion to authorize Wade Armes to purchase from Darley the equipment as specified in the amount of \$19,477.52 for reimbursement from Cares Act money. Jim Lanham seconded the motion. Voted and passed.

Wade Armes discussed the need for a new roof on the old fire station. He will get with Kevin Strickler and work on getting quotes for a future meeting.

Mike Hutchison discussed park board business given to him by Miles Stucky.

1. "No Motorized Vehicle" signs were dropped off at the Town Office for placement at Falls Branch Park.
2. A nine-hole disk golf course has been installed at the far end of the trail at Falls Branch Park.
3. Thoughts are needed on parking on River Road for access to the trails at Falls Branch Park.

Mark Hutson stated as long as there is a designated area that is clearly marked on where parking is permitted, it shouldn't be a problem.

Mike Hutchison asked Kevin Strickler how much crack sealing will cost. Kevin Strickler stated it would be between \$50,000.00 to \$55,000.00. The cost would be less depending on how much

they do. Jud Barce will get an answer on whether the job will need to go to bid. Kevin will get quotes to bring to the next meeting.

Amy Cushman presented leak adjustments for September.

Mike Hutchison made a motion to approve the leak adjustments as presented, including the first two months only of the leak for Elijah Raplee and holding for the Crawford and Baker leaks until sufficient history is established to determine an average. Traci Latoz seconded the motion. Voted and passed.

Traci Latoz let Kevin Strickler know that at the August meeting, the Council approved the Town Hall office to be painted.

Amy Cushman asked about sewer adjustments outside of summer sprinkling credit time and sewer credit for pool fills. The Attorney's will amend the summer sprinkling credit ordinance brought to tonight's meeting for passage to include pool fills and extend the sewage credit for summer sprinkling through the October bill. The amended ordinance will be brought to the next meeting.

Ingrid Barce presented Resolution 2020-0903A which declares surplus property for the fire truck and equipment that goes with the truck.

Mike Hutchison made a motion to approve Resolution 2020-0903A to declare surplus property and then sell the surplus property on govdeals.com. Traci Latoz seconded the motion. Voted and passed.

Ingrid Barce presented Resolution 2020-0903B for the pandemic payment plans.

Mike Hutchison made a motion to ratify the decision to implement the pandemic payment plans as outlined in Resolution 2020-0903B. Traci Latoz seconded the motion. Voted and passed.

Ingrid Barce presented a cash handling policy to satisfy SBOA's requirements for segregation of duties as it pertains to cash handling in the office.

Traci Latoz made a motion to adopt Ordinance 2020-0903C pertaining to cash handling. Jim Lanham seconded the motion. Voted and passed.

Ingrid Barce stated that Kurt Hartman with AHW notified them that they had forgotten to submit a CF1 for approval, and would like to be on the agenda for a hearing on waiver of non-compliance at the October 1st meeting.

Bill Lucas discussed the costs and revenue of the electric department, as well as other expenditures that come out of the electric fund.

Jud Barce stated that the revenue generated by the electric department is expected to stay within the electric department.

Dave Banta voiced his concerns and frustrations with the potential of selling the Town's electric department.

Traci Latoz advised the Council that effective January 1, 2021, she will no longer be operating the Town's website or Facebook page, so the Town will need to find someone else to operate both if they wish to continue to have those.

Mike Hutchison made a motion to adjourn the meeting. Traci Latoz seconded the motion. Voted and passed.

With no further business to come before the Council the meeting was adjourned.

ATTEST _____, President

_____, Member

_____, Member