

A meeting of the Town Council of the Town of Williamsport was held at 6:00 p.m. on Thursday, August 6, 2020 at the Warren County Learning Center with the following officers present – Mike Hutchison, Council President and Council Members Traci Latoz (attended telephonically) and Jim Lanham. Also present were Bill Lucas, Clerk-Treasurer, and Town Attorneys Jud Barce and Ingrid Barce, Amy Cushman, Gene Snoeberger, Mark Hutson, Miles Stucky, Donna Banta, Ann DiBenedetto, Joe DiBenedetto, Jack Dalton, Jim Chinn, Dick Briles, Craig Greenwood, Nathan Wadhams, Brad House, Karla House, Ron Turner, Chris Brown, Dustin Whalen, Stephanie Knosp, Will Holycross, Michelle Eades, Nancy Humphreys, Wade Armes, Perry Allen, and Kathy Allen.

Mike Hutchison called the meeting to order.

Mike Hutchison made a motion to approve the minutes of the July 2, 2020 meeting. Jim Lanham seconded the motion. Voted and passed.

Mike Hutchison discussed Town resident, Omie DeAnda's, complaint regarding pigeons that are being kept on a neighboring property. The Town Attorneys will review the Town's Ordinances on Animals and Birds and advise at a later time.

Michelle Eades requested permission to use the pavilion at the Town park for a benefit on September 5th from 3:00 p.m. to 7:00 or 8:00 p.m. The attorneys advised on current crowd size gatherings and the Council advised that the pavilion is used on a first come first serve basis. No reservations or permissions are required in order for the park pavilion to be used for a group gathering.

Perry and Kathy Allen were in attendance to discuss the condition of a rental property located at 327 Market Street, as well as several trailers located in the Old Town area of Williamsport. The Council advised that they are currently working with the Town Attorneys in identifying unsafe buildings in Town so that action can be taken to clean up the properties. Jim Lanham advised the Town has a fund available to assist with this process.

Chris Brown, library director for the Williamsport-Washington Township Library, was in attendance to discuss recently passed SEA410, which requires the library to declare a fiscal body.

Mike Hutchison made a motion to declare the Town of Williamsport the governing fiscal body for the Williamsport-Washington Township Library. Traci Latoz seconded the motion. Voted and passed.

Amy Cushman presented the Council with five August leak adjustment requests. The Council reviewed and approved four of the five requests. One request for Ascension Health was denied due to the Town's Leak Adjustment Ordinance being expressly for residential customers.

Mike Hutchison made a motion to approve (4) residential leak adjustments in the amount of \$384.44. Traci Latoz seconded the motion. Voted and passed.

Traci Latoz made a motion to ratify a decision to approve a leak adjustment via email on July 16th in the amount of \$582.24. Mike Hutchison seconded the motion. Voted and passed.

Amy Cushman asked the Town Attorneys about collecting an outstanding balance on a closed utility account from the estate of a decedent.

Amy Cushman asked the Council if Summer Sprinkling Credit could be extended for September 2020 billing.

Mike Hutchison made a motion to extend Summer Sprinkling Credit for September billing. Traci Latoz seconded the motion. Voted and passed.

Miles Stucky, with the Town Parks Board, discussed the Town swimming pool and the need to have a study done in order to know a cost for a new pool and pool buildings. Miles stated that the Warren County Community Foundation is working on trying to find funding to assist the Town with the cost of the study. Miles stated he thought the cost of the study to be \$18,000.00, but that the figure may no longer be current.

Gene Snoeberger discussed a quote for an off-road vehicle for the Police Department in the amount of \$13,690.00. He stated that the Warren County Community Foundation may be able to assist in the cost of purchasing the vehicle.

Gene Snoeberger discussed problems and complaints being received concerning a resident of 447 E Fourth Street. Several neighboring residents were in attendance to voice their concerns regarding the resident of this property, and requested that action be taken to stop nuisance activities and threats being received.

Bill Lucas stated that the Town Budget hearing for 2021's budget will take place Thursday, September 3, 2020 at 6:00 p.m. at the Warren County Learning Center. The Budget Adoption meeting for the 2021 budget will follow on Thursday, September 17, 2020 at 6:00 p.m. at the Warren County Learning Center.

Wade Armes, Fire Chief, was in attendance to discuss replacing 4 sets of turnout gear, 13 pairs of boots, and 12 helmets for the Fire Department. Wade explained that the Fire Department's PPE is more than ten years old and is supposed to be replaced every ten years. Due to the age of the equipment and the cost, Wade proposed the following:

Proposal for 2020 4th Qtr.
13 Fire boots \$5363.21
2 Turnout gear \$5245.08
Total: \$10608.29

Proposal for 2021 1st Qtr.
12 Helmets \$5406.90
2 Turnout Gear \$5245.08
Total: \$10651.98

Wade stated he has several options being quoted and is hoping on better pricing.

Wade Armes also discussed selling the B33 Brush Truck to help with funding for the Town's new pumper truck. The attorney's discussed doing a resolution to declare surplus property. After the resolution is passed, it would need to be advertised before the Brush Truck could be listed on an on-line auction site.

Traci Latoz advised that the Wee Care Clinic in Attica is changing its name to Community Care and that a representative for Wee Care would be attending the September meeting to provide information to the Council.

Traci Latoz discussed agenda posting procedures for the monthly Town Council Meetings. The Council agreed to post the agenda at the Town Hall Office 48 hours prior to the meeting. The agenda will not be posted on the Town's website or Facebook page.

Traci Latoz discussed a letter received from a former Town Council Member concerning the Town's current procedures for disconnects. Traci Latoz suggested moving the disconnect hearings to a different day or time than the regular monthly meetings.

Traci Latoz made a motion to change the Disconnect Hearings to 5:30 p.m. the day of the monthly Town Council Meetings. Jim Lanham seconded the motion. Voted and passed.

Traci Latoz made a motion to ratify the decision made on July 24, 2020 to reduce pool capacity to 50%, effective July 27, 2020. Mike Hutchison seconded the motion. Voted and passed.

Traci Latoz discussed painting the exterior of the Town Hall Office. The Council agreed this could be done.

Mike Hutchison discussed a credit issued back to the Town from Anthem. He proposed that the credit be given back to the employees. The attorneys will look into if this can be done.

Mike Hutchison made a motion to return the Anthem credit in the amount of \$2,329.79 back to the employees, if the attorneys find there are no problems with doing so. Jim Lanham seconded the motion. Voted and passed.

Jim Lanham discussed two houses on Fourth Street that he would like added to the list of unsafe buildings in Town. The Attorney's stated they are currently working with John Kuiper and Ted Latoz on the unsafe buildings list that has already been compiled from previous meetings.

Traci Latoz questioned the update on the ordinance regarding cruelty to animals. The attorney's will recirculate what was decided on at the special meeting.

Mike Hutchison asked if there were any public comments.

Nathan Wadhams was in attendance to discuss setting up a food truck by the Falls on the weekends. The Council referred him to Michele Stucky at the Warren County Community Foundation.

Dustin Whalen with HWC provided an update on the progress of the sewer project.

Dick Briles asked if the Council was still looking into selling the Town's electric utility. Mike Hutchison stated nothing has been decided at this point.

Mike Hutchison made a motion to adjourn the meeting. Traci Latoz seconded the motion. Voted and passed.

With no further business to come before the Council the meeting was adjourned.

ATTEST _____, _____,
President
_____,
Member
_____,
Member