

A meeting of the Town Council of the Town of Williamsport was held at 6:00 p.m. on Thursday, October 3, 2019 at the Town Hall with the following officers present – Mike Hutchison, Council President and Council Members Jim Lanham and Traci Latoz. Also present were Bill Lucas, Clerk-Treasurer and Town Attorneys, Jud Barce and Ingrid Barce, Amy Cushman, Mark Hutson, Justin Davis, Kevin Strickler, Ted Latoz, Dave Mitton, Heather Kasselmann, Lisa Badgley, Kurt Hartman, Robert Campbell, Ryan White, and Susan Wright with the Review Republican.

Mike Hutchison called the meeting to order and opened with the Budget Adoption for 2020.

Mike Hutchison made a motion to adopt the 2020 Budget. Traci Latoz seconded the motion. Voted and passed.

Jim Lanham made a motion to close the Budget Adoption portion of the meeting. Mike Hutchison seconded the motion. Voted and passed.

Mike Hutchison opened the regularly scheduled monthly meeting. The first item on the regular agenda is the public hearing for AHW rezoning.

Jud Barce stated the Warren County Area Plan Commission made a favorable recommendation for AHW to change one of their three parcels from I-1 Industrial to I-2 Industrial. I-1 Industrial only allows AHW to display and repair machinery. I-2 Industrial allows AHW to repair, display, and sell machinery.

Mike Hutchison asked if there were any public questions or comments regarding the rezoning of AHW. There were no questions or comments.

Jim Lanham made a motion to adopt Ordinance 2019-1003B, changing AHW from I-1 Industrial to I-2 Industrial. Mike Hutchison seconded the motion. Voted and passed.

Traci Latoz made a motion to approve the special meeting minutes of the July 24th meeting. Jim Lanham seconded the motion. Voted and passed.

Mike Hutchison made a motion to approve the minutes of the September 5th meeting. Traci Latoz seconded the motion. Voted and passed.

Mike Hutchison asked if anyone was in attendance for the disconnect hearing. No one was in attendance.

Mike Hutchison made a motion to approve the disconnect list presented for unpaid August accounts. Jim Lanham seconded the motion. Voted and passed.

Jud Barce discussed a recent conversation he had with Williamsport utility customer, Robert Campbell, concerning a leak that Mr. Campbell had. Jud Barce presented a draft ordinance for leak adjustments. The Council would like the ordinance retro-actively dated to January 1, 2019.

Dave Mitton discussed a leak that he had on his property.

The Council will meet with Jud Barce for a special meeting on Wednesday, October 16, 2019 at 7:00 p.m. at the Town Hall to discuss the leak adjustment ordinance and other utility billing issues.

Lisa Badgley, with Williamsport Nursing and Rehab, requested approval to have the street around the park blocked off to motor vehicles on Saturday, October 26th, from 9:00 a.m. to

11:00 a.m., for a 5k to raise money for Alzheimer's. The Council gave their approval to block the street off at the park at the requested time.

Heather Kasselmann, with Colonial Penn, provided the Council with information on insurance offerings from Colonial Penn for the Town's employees. Heather will follow up with the Town at a future date to see if there is any interest from any of the Town's employees.

Justin Davis stated two pumps at the Town's main lift station had debris in them and had to be pulled. One pump was replaced with the spare pump the Town had, and the other was sent for repair. There is no replacement pump available now if a pump goes down, and the pump that was sent out for repair is now obsolete and parts are no longer available for it. Mark Hutson and Justin Davis requested permission to order a new pump at a cost of \$12,000.00.

Mike Hutchison made a motion to approve the ordering of a new pump. Jim Lanham seconded the motion. Voted and passed.

Justin Davis also discussed a problem in which one of the blowers at the Sewer Plant went out.

Kevin Strickler stated the annual maintenance inspection was done on wells 1, 2, and 3. Nothing is needed at this time.

Kevin Strickler stated the water tower cleaning and inspection are done. Overall, everything was good, however, a new paint job on the inside and outside will be needed within the next five years.

Kevin Strickler stated the EPA mandated water testing is complete and all was good.

Kevin Strickler stated the Sensus meters and radios have been delivered and the EJP reps have been in to install the necessary software. We are still waiting on the meter reading guns. The EJP reps will be back next week to finish up.

Kevin Strickler stated the IMPA 2020 rate study is not yet finalized, but the Town will probably be incurring a 0.7% to 0.8% increase on its electric bill starting January 2020.

Kevin Strickler stated that IMPA will be replacing a pole in Town on State Rd 28 next week.

Kevin Strickler stated that pole inspections are scheduled to start next week or the week after.

Kevin Strickler stated that Milestone is set to start paving streets next week.

Kevin Strickler stated he would like to start on the Kyger-Wright addition project next summer.

Mike Hutchison asked if the poles behind Tanner Lincicum's house in the Kyger-Wright addition were electric poles. Kevin Strickler stated they are not. All electric is underground in the addition. They are either AT&T or Comcast poles.

Kevin Strickler contacted Spear Corporation regarding the Town's swimming pool. Spear Corporation recommended a study be done by HWC. The cost is \$15,000 for evaluation and master plan.

Traci Latoz stated that she was contacted regarding excess funds that Township Trustees may have and would be willing to donate to the pool project, however, they are unable to do so because the name of the Town's pool is the Williamsport Pool. In order for them to donate, the name of the pool would have to be more area related, and not just Town named.

Kevin Strickler stated that Jeff Abolt will be retiring in January 2020 after almost 43 years of service.

Kevin Strickler stated he is ready to hire two new people. Kevin would like to start them at \$18.00 an hour and after they get their CDL, they will get a raise to \$19.00 an hour.

Mike Hutchison made a motion to let Kevin Strickler hire the two people he has chosen at the rate stated. Traci Latoz seconded the motion. Voted and passed.

Ted Latoz stated he had a five-hour training session with firearms and defensive tactics today.

Bill Lucas discussed Trick-Or-Treat hours. Bill Lucas stated this happens on Halloween, typically between 6:00 p.m. and 8:00 p.m. Traci Latoz stated she would like the hours to be extended to 9:00 p.m.

Traci Latoz made a motion to set Trick-Or-Treat hours this year on October 31st from 6:00 p.m. to 9:00 p.m. Mike Hutchison seconded the motion. Voted and passed.

Kevin Strickler stated they will be serving hotdogs, chips, and drinks at the Fire Station again this year on Halloween also.

Traci Latoz stated that Stephanie Knosp, a resident in Williamsport, has expressed interest in being on the Park Board.

Traci Latoz made a motion to appoint Stephanie Knosp to the Park Board. Jim Lanham seconded the motion. Voted and passed.

Traci Latoz asked Jud Barce if anything can be done in landlord/tenant situations in which tenants are being treated unfairly in Town. Jud Barce stated options can be discussed at the special meeting on Wednesday, October 16th.

Traci Latoz stated she is still working on getting information on WeCare.

Traci Latoz discussed the Town's Christmas Party and employee suggestions for some changes this year. Bill Lucas stated the Town usually spends around \$300.00 on the Town's Christmas Party. Traci will work on getting information on a venue and costs and discuss further at the November meeting.

Mike Hutchison questioned the possibility of putting a speed bump in on Washington Street, due to a call from a concerned resident. Discussion took place regarding lowering the speed limit on most streets in Town to 20 mph. Jud Barce stated the Town could request that HWC do a traffic study if the Town wants to lower the speed limit.

Jim Lanham made a motion to adjourn the meeting. Traci Latoz seconded the motion. Voted and passed.

With no further business to come before the Council the meeting was adjourned.

ATTEST _____, _____,
President

_____,
Member

_____,
Member