

A meeting of the Town Council of the Town of Williamsport was held at 7:30 p.m. on Monday, October 1, 2018 at the Town Hall with the following officers present – Dave Banta, Council President and Council Members Traci Latoz and Dick Briles. Also present were Bill Lucas, Clerk-Treasurer and Nancy Litzenberger, Town Attorney, Amy Cushman, Kevin Strickler, Mark Hutson, Jerry Lucas, Gene Snoeberger, David Baker, Greg Taylor, Michael Hutchison, Randy Wurtsbaugh, Danny Kincade, and Adam Gilbert from the Review Republican.

Dave Banta called the meeting to order at 7:30 p.m.

Steve Brock spoke about the water, sewer, and storm water utility ordinance drafts he completed for the upcoming rate increases and the public hearings needed prior to passing them. Dave Banta stated the drafts will be reviewed and any changes to them will be discussed at the November 1<sup>st</sup> council meeting.

Eric Smith had two letters that need to be put on town letterhead and signed by Dave Banta. The first letter states that no property outside of the town limits will be affected by the upcoming sewer project. The second letter states that Dave Banta and Bill Lucas are the designated signatories for the SRF loan.

Traci Latoz made a motion to approve Dave Banta and Bill Lucas to sign for the town. Dick Briles seconded the motion. Voted and passed.

Kevin Strickler spoke about a matching grant from the town for the Summer Park Program for 2019 for \$2,000.00. Dick Briles made a motion to transfer the funds from the Parks and Recreation Fund. Traci Latoz seconded the motion. Voted and passed.

Kevin Strickler spoke about transformers being tested. All tested ok.

Kevin Strickler spoke about the quotes for the pavilion. The quotes ranged in price from \$53,290.00 to \$66,400.00.

Danny Kincade, Washington Township Trustee, spoke about donating funds for the pavilion. \$3,000.00 will be given in 2018 and \$16,000.00 will be given in 2019. Taxes were not increased to make this donation possible. This donation will give the town enough available funding to build in the spring.

Traci Latoz made a motion to have Kevin Strickler start to plan for the building of the pavilion. Dick Briles seconded the motion. Voted and passed.

Dave Banta spoke about Birkeys wanting put on the town's water and sewer system. HWC has looked at the plan. The cost will run up to several hundred thousand dollars.

Kevin Strickler said the Community Crossing Grant has been submitted for next year for street funding.

Kevin Strickler said he needs to trade in the town's lawn mower. He will get quotes for a new lawn mower.

Dick Briles spoke about a bill received from the county for \$1,469.00 to replace a culvert on Grant Street. Kevin Strickler pointed out that the town paved Washington Street that was part of the counties and no bill was sent to them.

Mark Hutson and Kevin Strickler spoke about a light at the sewer plant that was not replaced correctly and caused equipment to burn up. American Pump and Repair is working to help fix the problem.

Dave Banta spoke about the security light in the alley behind Kathy Peterson's house on Fall Street. The council stated to reposition the light to face the alley and remove it from Kathy Peterson's bill.

Gene Snoeberger met with Eric Haley from The Fountain-Warren County Health Department regarding possible cisterns at two properties in Williamsport. The cistern on Center Street is not deep and has no sewage smell coming from it. It needs filled. The cistern on North Monroe Street has a sink hole but no sewage smell either. This should be filled in as well.

Dick Briles spoke about a complaint received regarding trash being dumped over the hill at 105 McClaflin Street.

Amy Cushman presented online bill pay as a payment option for utility bills. The cost to set this up is \$500.00 to the town. The customer will be charged \$3.95 per payment when using a credit/debit card and \$0.50 per eCheck. Traci Latoz said we should get up to date and set up

online bill pay. Traci Latoz made a motion to use Official Payments for online payment. Dave Banta seconded the motion. Voted and passed. Amy Cushman will work on getting this set up for the town.

Trick or Treat will be Wednesday, October 31<sup>st</sup> from 6:00 p.m. to 8:00 p.m.

Gloria Marlatt will retire on October 19, 2018. The town will give her a retirement gift of \$200.00 in the form of a Menards Gift Card.

Bill Lucas spoke about a letter received from Ken Weber for Reach Alert. The town is not interested.

Jerry Lucas suggested if a storm water system is put in place, the town should have an ordinance to address grass clippings being blown out in the street.

Dick Briles made a motion to transfer the strip of land by the old Arni's building to the new business, High Falls Saloon and Grill, LLC. Traci Latoz seconded the motion. Voted and passed.

The council discussed what needs to be done with the April Nowicki property. Concerns were brought up regarding demolition of the house while her personal property remains inside. The council set November 1<sup>st</sup>, 2018 at 7:30 p.m. to meet on this again. Nancy Litzenberger will notify April Nowicki.

Traci Latoz spoke about the Attorney Hiring Committee. The committee would like to run an ad in the paper for interested applicants. An ad will be ran in the newspaper.

Traci Latoz asked Nancy Litzenberger about the work she does for tax abatements and the average amount of time per month she spends on town business.

Jerry Lucas asked for an update on what is being done with his neighbor, William Wheeler's property. Dave Banta asked Nancy Litzenberger to send a letter to Mr. Wheeler on Market Street requesting he clean up his yard.

Dave Baker asked what was meant by the town being self-insured on its electrical system. Dave Banta spoke about the electric department poles not being insured. Traci Latoz asked what the cost is if we insured the electrical system. Bill Lucas advised it was quoted in prior years, but could not give her a dollar amount at this time.

Traci Latoz made a motion to approve the special meeting minutes from September 4<sup>th</sup> at 7:00 p.m. and September 17<sup>th</sup> at 7:00 p.m. as well as the regular monthly meeting minutes from September 4<sup>th</sup> at 7:30 p.m. Dick Briles seconded the motion. Voted and passed.

Traci Latoz made a motion to close the meeting. Dick Briles seconded the motion. Voted and passed.

With no further business to come before the Council the meeting was adjourned.

ATTEST \_\_\_\_\_, President

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