

A meeting of the Town Council of the Town of Williamsport was held at 6:00 p.m. on Thursday, January 2, 2020 at the Town Hall with the following officers present – Mike Hutchison, Council President and Council Members Jim Lanham and Traci Latoz. Also present were Bill Lucas, Clerk-Treasurer and Town Attorney Mallory Redlin, Amy Cushman, Gene Snoeberger, Kevin Strickler, Mark Hutson, Djene Coffman, and Tyleigh Henry.

Mike Hutchison called the meeting to order.

Mike Hutchison stated that appointment of officers needed to be done.

Jim Lanham made a motion to keep the same appointment as 2019. Mike Hutchison seconded the motion. Voted and passed by majority.

Mike Hutchison made a motion to appoint Barce and Redlin as the Town Attorneys for 2020. Traci Latoz seconded the motion. Voted and passed.

Mike Hutchison made a motion to appoint the Review Republican the publication of notice. Jim Lanham seconded the motion. Voted and passed.

Mike Hutchison asked if there were any corrections that needed to be made to the December 17th Special Meeting minutes. Bill Lucas stated that the minutes reflected a change in the Town pay schedule was to be made, but he did not believe the Council decided to change the pay schedule. Bill Lucas stated that he is opposed to any change to the pay schedule. Traci Latoz stated they did agree to change the pay schedule at the last meeting to every other Friday, pending the ability to do it. Jim Lanham stated he was opposed to changing the pay schedule also. Mike Hutchison stated he would like to leave the pay schedule the same, but implement direct deposit.

Jim Lanham made a motion to leave the pay schedule the way it is on the 1st and the 16th. Mike Hutchison seconded the motion, provided everything be done to implement direct deposit. Jim Lanham amended his motion to include implementation of direct deposit. Voted and passed by majority. Traci Latoz opposed.

Mallory Redlin stated the Council also needed to vote to pass the benefit changes agreed upon at the last meeting.

Vacation time was amended to:

- 1 week after 6 months
- 2 weeks after 2 years
- 3 weeks after 7 years
- 4 weeks after 20 years

Added two sick days, for a total of six sick days per calendar year.

Added one bereavement day, for a total of three paid bereavement days, with the ability to use available sick days for additional paid time off during bereavement leave.

Holidays for the police department were changed to allow the department to take off the holiday and not have to use a vacation day to take the day off with pay.

Traci Latoz made a motion to approve the benefit changes, as spoken, above. Jim Lanham seconded the motion. Voted and passed.

Mike Hutchison asked if anyone was in attendance for the disconnect hearing portion of the meeting. Tyleigh Henry was in attendance for the disconnect hearing to request more time to pay her November bill, which is up for disconnection. Bill Lucas suggested that Tyleigh pay \$150.00 every Friday, beginning on January 17th, and come back to the February disconnect hearing, on February 6th, to set up another payment arrangement for the December bill that will be up for disconnect in February.

Traci Latoz made a motion to set up a payment arrangement for Tyleigh Henry to pay \$150.00 every Friday, beginning Jan 17th through the February 6th disconnect hearing, when she will come in again. Jim Lanham seconded the motion. Voted and passed.

Djene Coffman was in attendance to discuss a penalty that was added to her utility bill. She stated that her utility bill was put in the night drop on December 14th, however, a penalty was still added. Amy Cushman stated a penalty should not have been added if it was in the night drop the morning of Monday the 16th. Amy will look into her account and get back with Djene Coffman tomorrow.

Traci Latoz stated that she also received a letter from another utility customer with concerns about Town policy's on penalty application when the due date falls on the weekend.

Mike Hutchison stated that he would like to see the Town change it's penalty policy to allow the next business day to pay without penalty when the due date falls on the weekend or holiday. Mallory Redlin will prepare an amendment to the Town's billing ordinance regarding penalties, for the Council to review at the February meeting.

Traci Latoz discussed the waiver of late fees for Tawnia Adams. After discussion, the Council decided to not waive penalties as requested by Tawnia Adams.

Mike Hutchison discussed a concern from Town resident, Cheryl Bunch. Cheryl's concern was that a street light needs to be put at the intersection of 41 and 28 to increase visibility at night. Kevin Strickler stated that this would not be a Town issue.

Bill Lucas asked if anyone spoke with Ruann Marks concerning her appointment to the Area Plan Commission. Jim Lanham called Ruann Marks and she agreed to remain the Town's appointee for the Area Plan Commission. The Council already appointed Ruann at a previous meeting, pending her agreement.

Traci Latoz asked that Mike Hutchison make sure KIRPC knows he is the appointee for the Town, as she is still getting the mail for it.

Jim Lanham presented the Council with two options on health insurance premium changes for Town employees, one being a percentage-based change based on the actual cost of the insurance for the employee, and the other being a tiered option, based on who is covered under each employee's policy. The Council will review the options and discuss again at a later meeting.

Traci Latoz made a motion to proceed with all disconnects that do not have any other arrangements made prior to Monday, January 6th. Mike Hutchison seconded the motion. Voted and passed.

Mallory Redlin provided the Council with the bond ordinance for the wastewater treatment plant, Ordinance 2020-0102.

Mike Hutchison made a motion to suspend the normal rules to read an ordinance twice prior to passing it. Jim Lanham seconded the motion. Voted and passed

Traci Latoz made a motion to approve Ordinance 2020-0102. Jim Lanham seconded the motion. Voted and passed.

Mike Hutchison asked if there were any public comments. There were no public comments.

Amy Cushman provided the Council with leak adjustments for approval. The Council reviewed the leak adjustments presented. Amy Cushman will present the Council with total dollar amounts adjusted off for water and sewer at the February meeting.

Traci Latoz made a motion to approve the leak adjustments presented, including any penalties incurred. Jim Lanham seconded the motion. Voted and passed.

Mike Hutchison made a motion to approve the minutes of the special meeting from December 17th. Traci Latoz seconded the motion. Voted and passed.

Amy Cushman asked the Council about approving the leak adjustment for Tawnia Adams. As the adjustment was already included in the prior motion to approve all leak adjustments presented, the Council opted to make no changes to the previous motion approving the leak adjustments.

Traci Latoz would like the record to reflect that she was opposed to the first vote of the evening.

Mike Hutchison made a motion to adjourn the meeting. Jim Lanham seconded the motion. Voted and passed.

With no further business to come before the Council the meeting was adjourned.

ATTEST _____, President

_____, Member

_____, Member