

A meeting of the Town Council of the Town of Williamsport was held at 6:00 p.m. on Thursday, April 4, 2019 at the Town Hall with the following officers present – Mike Hutchison, Council President and Council Members Jim Lanham and Traci Latoz. Also present were Bill Lucas, Clerk-Treasurer and Town Attorney's Jud Barce and Mallory Redlin, Ted Latoz, Amy Cushman, Mark Hutson, Kevin Strickler, Kurt Hartman, Vickie Strickler, Mike Kay, Lee Kay, Allie Lockwood, Ryan White, Chris Brown, Ryan Fetters, Jenny Larson, Justin Davis, Tim Davis, Danny Kincade, Steve Smith, and Adam Gilbert from the Review Republican.

Mike Hutchison called the meeting to order. All in attendance were advised the meeting was being recorded.

Jim Lanham made a motion to approve the minutes from the March meeting. Mike Hutchison seconded the motion. Voted and passed.

Chris Brown spoke on behalf of the library board. They are requesting permission to sell another bond for the purpose of doing needed repairs at the library. Tax rates will not increase with the issuance of this bond.

Jim Lanham made a motion to approve Resolution 2019-0404 G so the library board may issue a bond. Traci Latoz seconded the motion. Voted and passed.

Tim Davis spoke on behalf of the Williamsport Fire Department. He requested permission for the fire department to host a fundraiser for the fire department on Saturday, September 7, 2019 from 11:00 a.m. to 11:00 p.m. that would include a car show, vendors, live music, and a beer garden.

Traci Latoz asked what was done regarding insurance for the beer garden last year. Justin Davis stated the insurance for the beer garden was carried by the beer vendor and would be again this year as well. Jud Barce stated we should have proof of insurance on file from the beer vendor.

Kevin Strickler said the fire department's fish fry is scheduled for the evening of September 7<sup>th</sup> as well.

Tim Davis asked if the Town would be willing to pay for the Port-A-Johns for the event again this year. The cost of two last year that the town paid for was \$190.00 for the day. They would like to have three this year.

Traci Latoz made a motion to approve the fire department's car show on September 7<sup>th</sup> and fish fry not to go past 11 p.m. that evening and pending providing proof of insurance from the beer vendor. Jim Lanham seconded the motion. Voted and passed.

Traci Latoz made a motion to approve paying for Port-A-Johns for the event, not exceeding \$300.00. Jim Lanham seconded the motion. Voted and passed.

Vickie Strickler stated applications for pool help have went out and she will begin interviewing after May 4<sup>th</sup>. Vickie would like to know if the prices on admission and pool passes are staying the same this year.

Mike Hutchison asked what the current prices are. Vickie Strickler stated the costs are \$50.00 for a single pass, \$120.00 for a family pass which covers a family of four, not to exceed two adults on the same pass, but an additional child can be added for \$15.00 to the family pass. The per day cost is \$2.00 for students and \$3.00 for adults.

Jim Lanham asked if the costs charged for admission cover the costs of running the pool. Vickie Strickler stated the pool loses money ever year. The council determined that costs should stay the same on pool passes and admission this year.

Lee Kay with the Warren Agency spoke about insurance for the Town. The quote for the poles and lights at \$2.5 million would have a deductible of \$75,000.00 and would increase the premium by \$3,025.00 a year.

Mike Kay spoke about EMC, an electric insurer for towns. He offered to have loss control come down and put together a breakdown of what the Town has insured and the coverage's it has on what is insured so the Town can make sure it has adequate coverage. There is no cost to the Town for having loss control done.

Kevin Strickler spoke about the pole inspection that was just done on a small sample of the Town's electrical poles. There are concerns that the Town's rates to insure the electrical poles may be higher than most.

Mike Hutchison asked Jud Barce about the Town's current umbrella coverage and if the Town should increase the current \$1 million coverage it has.

Traci Latoz stated, based on the quote the Warren Agency has provided, that the difference between the Town's current umbrella coverage of \$1 million, to increase coverage to \$4 million was only an additional cost of \$2,689.00.

Traci Latoz made a motion to approve the quote for \$2.5 million for poles, lines, and labor at a deductible of \$75,000.00 for an additional premium cost of \$3,025.00 a year. Jim Lanham seconded the motion. Voted and passed.

Traci Latoz made a motion to increase the Town's umbrella coverage to \$4 million at an additional cost of \$2,689.00. Jim Lanham seconded the motion. Voted and passed.

Lee Kay spoke about the Town's worker's compensation package. The Town currently carries \$1 million in coverage. The state has made a change in which the claim must now be reported within 7 days or there will be a fine ranging between \$50.00 and \$300.00. The premium went down.

Jim Lanham motioned to renew the Town's Worker's Compensation package. Traci Latoz seconded the motion. Voted and passed.

Jenny Larson spoke about Peggy Kenworthy's appointment to the Library Board.

Jim Lanham made a motion to appoint Peggy Kenworthy to the Library Board. Traci Latoz seconded the motion. Voted and passed.

Kevin Strickler stated the Town was awarded the Community Crossing Matching Grant. Both applications were awarded. INDOT will be funding \$233,125.69 and the Town's match will be \$77,708.61 This funding is for paving streets.

The pavilion is almost complete. The contractor will install gutters on April 5, 2019 and the Town has some landscaping and electric work that needs to be done.

Kevin Strickler spoke about the Town Clock. The clock would have to have a new controller which has been quoted at \$3,300.00, and may increase depending on other factors. Clock originally cost \$18,000.00. Kevin suggested sending the clock off to the Clock Company to see about fixing it. The Council was concerned about the cost of shipping it. The Council opted to have the clock taken down and stored.

Kevin Strickler spoke about cleaning the water tower. The quote for the cleaning is \$3,260.00. The Tower was last cleaned five years ago and should be cleaned every five years. There is concern about manganese build-up. It needs to be put on the tower cleaning company's schedule.

Traci made a motion to approve the cleaning of the water tower by Liquid Engineering. Jim Lanham seconded the motion. Voted and passed.

Kevin Strickler spoke about electric work that needs to be done at Accuburn. There is need for heavier wire and a new transformer. The cost of the material for the electric work is \$28,682.00. The new transformer alone is \$17,000.00. Accuburn will share the cost of the electric work and pay for the wire at a cost of \$7,600.00.

Jim Lanham made a motion that the new electrical equipment and work be done at Accuburn with the negotiation included that Accuburn will contribute \$7,600.00 for the wire needed for the job. Traci Latoz seconded the motion. Voted and passed.

Kevin Strickler spoke about pole inspections. He will have a written proposal detailing what the inspections include and associated costs at the May meeting.

Kevin Strickler spoke about the electric service at the Kyger/Wright addition, which services 62 homes. The electric service there was installed in the mid to late seventies and all wire and transformers need replaced. This can be done in two phases. The first phase would include the north side of Oakwood Drive and the interior around Sycamore Drive. The cost of the wire and transformers for phase one is \$36,000.00 and the cost for directional boring is \$35,000.00. Outages will occur while the work is being done, but the public will be notified prior to the outage. The second phase will include the cost of a mini excavator and will cost a little less than the first phase. Mike Hutchison would like a master plan for all the work that Kevin and his crew will need to be doing for this project.

Traci Latoz asked Kevin which of his projects needs done first. Kevin stated the pole project takes precedence over the electric work that needs to be done at the Kyger/Wright addition.

Traci Latoz asked how long phase one of the electric work at the Kyger/Wright edition would take. Kevin Strickler said approximately one month.

Kevin Strickler is going to work on getting a schedule and timeline together of the upcoming projects that need done to give to the Council at the May meeting.

Traci Latoz asked Mike Hutchison about the financial plan Bill Lucas was asked to put together. Bill Lucas stated he has put together and discussed a budget for the water, sewer, and electric with Kevin Strickler and Mark Hutson, but it needs discussed with the Council.

Kevin Strickler spoke about the meter reading equipment. As of April 1, 2019, Sensus no longer supports our meter reading hardware and software. The cost to upgrade the meter reading equipment is \$12,000.00 and the software cost is \$4,500.00. There is also an option to purchase any combination of meters and radio read equipment to equal 500 total pieces of equipment and the hardware would be included at no cost and possibly the software at no cost. The cost of the 500 pieces of equipment is \$80,000.00. Justin Davis, Town employee, stated they have replaced approximately 25 meters over the past two months. Most meters that are replaced are found during monthly meter reads because they quit reading with the touch read and have to be manually read. Kevin Strickler stated the meters they are replacing with now have a 15 year warranty and the meters that fall under the cost of \$80,000.00 would have a 20 year warranty. EJP will come to the next council meeting and present the proposed upgraded equipment.

Traci Latoz asked if EJP was the only option. Kevin stated they are the Sensus rep. If we went with another option, we would have to replace all of the meters.

Kevin Strickler and Mark Hutson discussed Justin Davis going to the sewer plant for training and the educational aspect necessary for Justin to get certified. The Council would like to see Justin go to the plant four full days a month. Mark Hutson stated that Wednesdays would be the best day, with the exception of meter read week. Alliance of Indiana Rural Water puts on a 6-8 week waste water course every year that will prepare Justin for getting his certification. The location of this class varies and there is cost for it. Justin will also need to have so many hours logged prior to taking the certification test.

Mark Hutson stated the new control panel is in. We are now waiting for the grant money to come in so they can replace the Auger Monster.

Ted Latoz discussed the Town's golf cart ordinance and is requesting to take out the driver's license requirement to operate a golf cart in town limits. Mallory Redlin stated that statute says to operate a golf cart in Town, you have to either have a valid driver's license or be 16 years and 180 days old and possess a state issued photo id or a photo exempt id. Mallory Redlin is going to draft an amended ordinance to reflect this change at the May meeting.

Ted Latoz discussed the Fair Competition Ordinance. He does not agree with having to write a ticket to a Town resident that lives within 500 ft of the fairgrounds if that resident chooses to set up a food stand in their yard during the week of the fair, and sell food that would be considered competition to the fair. Ted is requesting this ordinance be amended in some way to remove the penalty of ticketing or repeal the ordinance altogether.

Jud Barce stated the Town could require a resident to obtain a permit to sell food during this time period.

Danny Kincade discussed the contract that the Fair Board has with the Carnival people.

Traci Latoz read through the Town's Fair Competition Ordinance.

Traci Latoz made a motion to repeal the Town's Fair Competition Ordinance 2014-7.

Jim Lanham asked Kurt Hartman and Danny Kincade if they thought repealing this ordinance would be a problem. Danny Kincade stated if the ordinance is repealed, and an issue does arise this year, they would have no way to stop them.

Previous motion to repeal Ordinance 2014-7 did not have a second and did not carry.

Jud Barce will write a draft ordinance to replace the Town's current Fair Competition Ordinance.

Amy Cushman gave an update on online bill pay. Go live date has been moved to Monday, April 8<sup>th</sup>. Customers should be able to pay online by the end of April.

Amy Cushman provided the Council with the current delinquent account list for unpaid March bills. May 2<sup>nd</sup> will be the first disconnect hearing.

Traci Latoz read an email from Michelle Stucky with the Warren County Community Foundation requesting to have a street fair again this year. It would take place on July 27<sup>th</sup> from 2 p.m. to 7 p.m. and would request to block Monroe Street from the Courthouse to the end of the block before the railroad tracks and the side street between the superintendent's office and the town lot. These areas would need blocked off from 1:00 p.m. to 7:30 p.m. for setting up and tearing down.

Traci Latoz made a motion to approve the 2019 WCCF Street Fair on July 27<sup>th</sup> from 2:00 p.m. to 7:00 p.m. with the streets blocked off as described in the letter. Jim Lanham seconded the motion. Voted and passed.

Mike Hutchison asked Bill Lucas if he has financials this month. Bill Lucas said there is a small balancing issue and does not have them for tonight's meeting.

Traci Latoz received a phone call from Vickie Strickler on March 25<sup>th</sup> regarding wrapping the poles at the new pavilion at a cost of \$2,480.00. The decision needed to be made within twenty-four hours or costs would have increased to do this at a future date. The Council made a decision informally to approve the pole wrapping. Traci Latoz made a motion to ratify the council's decision made on March 25<sup>th</sup> regarding wrapping the poles. Jim Lanham seconded the motion. Voted and passed.

Traci Latoz spoke about previous approval given to prior council member, Scott Mathis, to paint pickle ball lines on the tennis courts at the park. The Senior Center has recently requested the pickle ball lines on the tennis courts as well, as well as some possible seating and additional fencing around the courts.

Vickie Strickler said the youth council for the WCCF wanted to pay for the painting of the pickle ball lines, but Kevin Strickler stated that the courts need resurfaced prior to painting.

Ryan White stated that the correct type of paint needs to be used and the pockets in the courts need fixed as well as the resurfacing.

Vickie Strickler stated Kevin will get pricing for the work needed on the courts, including resurfacing and painting and bring it to the next meeting.

Traci Latoz discussed the emergency disaster plan. She stated that the emergency contacts in the disaster plan need updated and the need for the plan to be distributed and kept somewhere other than the Town Hall. Lee Kay stated she can keep a copy of the Emergency Disaster Plan at the Warren Agency.

Mike Hutchison asked Jud Barce where the Town stands on the April Nowicki property. Jud Barce will talk with John Kuiper, the unsafe building inspector, and have more information at the May meeting.

Mike Hutchison discussed a town wide cleanup for the Town of Williamsport. Mike questioned why the Town does not have one. Bill Lucas stated the Town did have one, but it cost the Town between \$3,500.00 - \$4,000.00. When it was discussed the following year, the Council opted to not have one again.

Allie Lockwood got pricing on dumpsters from two different companies. For a 40 yard dumpster with a 7 ton max capacity, the cost was \$475.00 per dumpster. Anything over the 7 ton max would be \$60.00 per ton. Items prohibited from dumping are concrete, tires, oil, and wet paint.

Jud Barce discussed AHW's tax abatement. Mike Hutchison asked if there were any questions or comments on the abatement. There were no questions. Jud Barce introduced AHW's Resolution 2019-0404 A for waiver of non-compliance and Confirmatory Resolution 2019-0404 B for tax abatement.

Traci Latoz asked the members of the Library Board that were in attendance if their concerns regarding the tax abatements were addressed. Lee Kay and Jenny Larson stated all concerns were addressed with Jud Barce and they had no further questions or concerns.

Jim Lanham made a motion to approve resolutions 2019-0404 A and 2019-0404 B for AHW. Traci Latoz seconded the motion. Voted and passed.

Jud Barce introduced Accuburn's tax abatement. Mike Hutchison asked if there were any questions or comments from the public regarding Accuburn's tax abatement. There were no questions or comments. Jud Barce introduced Resolution 2019-0404 C for Accuburn's waiver of non-compliance and Confirmatory Resolution 2019-0404 D for Accuburn's tax abatement.

Traci Latoz made a motion to approve Accuburn's Resolutions 2019-0404 C and 2019-0404 D. Jim Lanham seconded the motion. Voted and passed.

Jud Barce discussed TMF's tax abatement. Mike Hutchison asked if there were any questions or comments from the public regarding TMF's tax abatement. There were no questions or comments. Jud Barce introduced Resolution 2019-0404 E for TMF's waiver of non-compliance and Confirmatory Resolution 2019-0404 F for TMF's tax abatement.

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Jim Lanham made a motion to approve TMF's Resolutions 2019-0404 E and 2019-0404 F. Traci Latoz seconded the motion. Voted and passed.

Jud Barce spoke about water leak adjustments and sprinkler credit. He will have draft ordinances for the Council to look over and approve at the May meeting. Jud Barce will also work on putting together an ordinance for Budget Billing.

Steve Smith spoke about the new addition he will be adding to Accuburn and the tax abatement he will be requesting for the new addition. He would like to pay the \$500.00 documentation fee for the Town's attorney to complete some of the necessary work for the tax abatement.

Traci Latoz made a motion to adjourn. Jim Lanham seconded the motion. Voted and passed.

With no further business to come before the Council the meeting was adjourned.

ATTEST \_\_\_\_\_, \_\_\_\_\_,  
President

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Member

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Member